

TERMS OF USE OF GALLERY PALLAS OF PALLAS UNIVERSITY OF APPLIED SCIENCES

Established under the statute paragraph 7 clauses 9, 15 and 18 of Pallas University of Applied Sciences

1. General

1.1 Gallery Pallas of Pallas University of Applied Sciences (Pallas) is located at Riia 11, Tartu, Estonia.

1.2 Terms of use of the gallery establishes the aim of the gallery, the work organization and the payment for the use of the gallery.

1.3 The aim of the gallery is to exhibit the works of students, employees, alumni, partners and guest artists of Pallas and thereby enrich the artistic life of Tartu and Estonia.

1.4 For Pallas the Gallery is a public outlet in the city space and promotes creating art and artistic education.

2. The Gallery gallery's operation management

2.1 The gallery is open from Tuesday to Saturday from 11 o'clock to 18 o'clock, and the openings and accompanying events of exhibitions are generally held within the opening hours of the gallery.

2.2 The gallery's exhibitions and events are organized by the gallerist in cooperation with the organizer.

2.3 Applicants for an exhibition space submit an application, an exhibition portfolio and all other necessary information not later than by the last Friday of January in Webdesktop information system (Pallas employees) or galerii@pallasart.ee. The Gallerist and the Pallas Research, Development and Creative Activities Council have the right to ask the applicant for additional information about the exhibition.

2.4 The exhibition plan is made for the academic year (from the beginning of the autumn semester to the end of the spring semester) and is approved by the Pallas Research, Development and Creative Activities Council no later than by the 15th of February.

2.5 A contract for the use of the gallery is signed with the organizer of the exhibition. In the case of joint exhibitions, a contract is signed with all parties.

2.6 The duration of an exhibition is generally 4 weeks. There is an obligation to organize at least one public event during the exhibition.

2.7 Gallery inventory can be used for exhibitions and organizing events. Additional resources must be provided by the organizer of the exhibition.

2.8 The labor required for the installation and deinstallation of exhibitions is provided by the organizer.

2.9 The exhibition premises must be vacated by the date specified in the contract of use.

2.10 After the deinstallation of the exhibition, the organizer of the exhibition returns the premises in the same condition as before the handover and, if necessary, organizes repairs of the premises or compensates for the expenses related to repairs of the premises.

2.11 The organizer must remove all exhibits from the gallery within a month at the latest after the end of the exhibition. After a month, the responsibility for exhibits is transferred to the organizer.

2.12 If necessary, the organizer of the exhibition organizes an insurance for the exhibits.

2.13 The gallery's utility rooms can be used for the temporary storage of non-display exhibits and packaging materials.

3. Payment for the use of the Gallery

3.1 Use of the premise for exhibitions and related events is free of charge. All other expenses related to the exhibition are covered by the organizer.

3.2 In the case of events not related to exhibitions, Pallas has the right to apply a fee based on a prior agreement.

4. Final provisions

4.1 The Gallery is considered as the territory of Pallas and is subject to all relevant regulations.

4.2 Exceptionally, alcoholic beverages may be offered at the opening of an exhibition.

4.3 Area around the gallery is the territory of the city of Tartu and the activities planned there must follow the requirements for organizing and holding a public event in the city of Tartu.